



WOKINGHAM BOROUGH COUNCIL

A Meeting of the **OVERVIEW AND SCRUTINY
MANAGEMENT COMMITTEE** will be held in David Hicks 1
- Civic Offices, Shute End, Wokingham RG40 1BN on
WEDNESDAY 22 NOVEMBER 2017 AT 7.00 PM

A handwritten signature in black ink, appearing to read 'Manjeet Gill'.

Manjeet Gill
Interim Chief Executive
Published on 14 November 2017

The role of Overview and Scrutiny is to provide independent “critical friend” challenge and to work with the Council’s Executive and other public service providers for the benefit of the public. The Committee considers submissions from a range of sources and reaches conclusions based on the weight of evidence – not on party political grounds.

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WOKINGHAM BOROUGH COUNCIL

Our Vision

A great place to live, an even better place to do business

Our Priorities

Improve educational attainment and focus on every child achieving their potential

Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth

Ensure strong sustainable communities that are vibrant and supported by well designed development

Tackle traffic congestion in specific areas of the Borough

Improve the customer experience when accessing Council services

The Underpinning Principles

Offer excellent value for your Council Tax

Provide affordable homes

Look after the vulnerable

Improve health, wellbeing and quality of life

Maintain and improve the waste collection, recycling and fuel efficiency

Deliver quality in all that we do

MEMBERSHIP OF THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Councillors

Keith Baker (Chairman)	Laura Blumenthal (Vice-Chairman)	Parry Batth
Lindsay Ferris	Kate Haines	Pauline Helliar-Symons
Ken Miall	Ian Pittock	Malcolm Richards
Bill Soane	Chris Smith	Shahid Younis

Substitutes

Philip Houldsworth	Abdul Loyes	Imogen Shepherd-DuBey
Rachelle Shepherd-DuBey		

ITEM NO.	WARD	SUBJECT	PAGE NO.
44.		APOLOGIES To receive any apologies for absence.	
45.		MINUTES OF PREVIOUS MEETINGS To confirm the Minutes of the Meetings held on 20 September and 16 October 2017.	5 - 20
46.		DECLARATIONS OF INTEREST To receive any declarations of interest.	
47.		PUBLIC QUESTION TIME To answer any public questions. A period of 30 minutes will be allowed for members of the public to ask questions submitted under notice. The Council welcomes questions from members of the public about the work of this Committee. Subject to meeting certain timescales, questions can relate to general issues concerned with the work of the Committee or an item which is on the Agenda for this meeting. For full details of the procedure for submitting questions please contact the Democratic Services Section on the numbers given below or go to www.wokingham.gov.uk/publicquestions	
48.		MEMBER QUESTION TIME To answer any Member questions.	
49.	None Specific	DISCUSSION WITH EXECUTIVE MEMBERS To discuss priorities with Norman Jorgensen (Executive Member for Environment, Sports, Environmental Health, Leisure and Libraries) and Simon Weeks (Executive Member for Planning and Enforcement). (60 Minutes)	21 - 26

50.	None Specific	COUNCIL PLAN PERFORMANCE MONITORING QUARTER 2 2017-18 To consider the Council Plan Performance Monitoring report for the second quarter of 2017/18 – July to September 2017. (30 minutes)	27 - 36
51.	None Specific	SELECT COMMITTEE INQUIRY INTO OVERVIEW AND SCRUTINY To consider an update on the House of Commons Select Committee Inquiry into Overview and Scrutiny in Local Government. (20 minutes)	37 - 40
52.	None Specific	CONSIDERATION OF THE CURRENT EXECUTIVE FORWARD PROGRAMME To consider the current published version of the Executive Forward Programme. (10 minutes)	41 - 46
53.	None Specific	OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMMES To discuss the work programmes of the Overview and Scrutiny Management Committee and Overview and Scrutiny Committees. (10 minutes)	47 - 58
54.	None Specific	UPDATE REPORTS FROM THE OVERVIEW AND SCRUTINY COMMITTEES For the Chairman or nominated Member of the Overview and Scrutiny Committees to report back on their activities, as necessary, including any requests to undertake scrutiny reviews. (10 minutes)	

Any other items which the Chairman decides are urgent

A Supplementary Agenda will be issued by the Chief Executive if there are any other items to consider under this heading.

CONTACT OFFICER

Neil Carr	Democratic & Electoral Services Specialist
Tel	0118 974 6058
Email	neil.carr@wokingham.gov.uk
Postal Address	Civic Offices, Shute End, Wokingham, RG40 1BN

MINUTES OF A MEETING OF THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE HELD ON 20 SEPTEMBER 2017 FROM 7.00 PM TO 8.50 PM

Committee Members Present

Councillors: Keith Baker (Chairman), Laura Blumenthal (Vice-Chairman), Parry Batth, Pauline Helliar-Symons, Ken Miall, Bill Soane, Chris Smith, Imogen Shepherd-DuBey and Rachelle Shepherd-DuBey

Other Councillors Present

Councillors: Chris Bowring, Charlotte Haitham Taylor, Pauline Jorgensen and Richard Dolinski

Officers Present

Neil Carr, Democratic and Electoral Services Specialist
Paul Ohsan Ellis, Strategy and Commissioning Support Manager

25. APOLOGIES

Apologies for absence were submitted by Lindsay Ferris, Kate Haines, Ian Pittock, Malcolm Richards and Shahid Younis.

Rachelle Shepherd-Dubey and Imogen Shepherd-Dubey attended the meeting as substitutes for Lindsay Ferris and Ian Pittock respectively.

26. MINUTES OF PREVIOUS MEETING

The Minutes of the meeting of the Committee held on 11 July 2017 were confirmed as a correct record and signed by the Chairman.

27. DECLARATIONS OF INTEREST

There were no declarations of interest.

28. PUBLIC QUESTION TIME

There were no public questions.

29. MEMBER QUESTION TIME

There were no Member questions.

30. LEADER AND EXECUTIVE MEMBER UPDATES

The Committee considered a report, set out at Agenda pages 15 to 20, which continued the process of holding discussions with Executive Members. The aim of the discussions was to increase awareness of key policy and service issues over the year ahead and to identify areas where Overview and Scrutiny could provide effective challenge and support. Members had agreed the principle that Overview and Scrutiny would add more value if it was a proactive process rather than a reactive process.

Charlotte Haitham Taylor (Leader of the Council) and Chris Bowring (Executive Member for Highways and Transport) were in attendance to give an outline of key challenges and opportunities and to answer Member questions developed around key lines of enquiry. Pauline Jorgensen (Deputy Executive Member for Communications) was also in attendance to answer Member questions on communication issues.

Councillor Haitham Taylor addressed the Committee and provided answers relating to the relevant key lines of enquiry set out in the report. She began by welcoming the role of Overview and Scrutiny in holding the Executive to account and supported its bipartisan approach.

Key Line of Enquiry 1 – Remit

Councillor Haitham Taylor described her leadership style as consensual, seeking to support and empower the Executive and Deputy Executive Members. Members had been appointed to those roles based on their ability to deliver and to adapt to the changing local government environment. Her aim was to work with colleagues to enable the Council to deliver sustainable services for the benefit of the Borough's residents.

Key Line of Enquiry 2 – Priorities

Councillor Haitham Taylor set out a list of priorities for the Council, viz:

- Local Plan Update
- Improving communications
- Engagement with the Government
- Engagement with the business community
- Supporting the more deprived parts of the Borough
- Building capacity in the Council-owned companies
- Making the Council self sufficient
- Highways investment to tackle congestion
- Working with partners, including Towns/Parishes and the voluntary sector
- Managing demand and risk relating to adult and children's services.

Councillor Haitham Taylor felt that the two most pressing issues were the Council's plans to meet housing needs and the achievement of financial stability. Areas for new housing were being identified through the Local Plan Update with 263 potential sites identified. It was important to work closely with Members and community stakeholders to ensure that new housing was in the right place.

In relation to finance, the Council was approaching a "cliff edge" as a result of reductions in Government grant and the proposed move to a negative grant position. It was important to develop a more commercial approach which delivered new sources of income and maximised the potential of the Council's assets.

Councillor Haitham Taylor referred to the 21st Century Council programme which would support the priorities by making the Council more efficient and more effective at delivering the services which residents needed.

Key Line of Enquiry 3 – Communication with Councillors

Councillor Jorgensen outlined her role in improving communication with Members and residents and gave examples of more effective use of social media.

Councillor Haitham Taylor recognised the important role of Members in keeping residents informed but did not necessarily agree that they were "by passed". There were examples of good communication and poor communication. The aim was to learn from the examples where communication was effective. She suggested that the Committee may wish to

review the sections of the Council's Constitution relating to Member communications and make appropriate recommendations to the Constitution Review Working Group

Councillors Haitham Taylor and Jorgensen were happy to receive Member feedback on areas of poor communication. Councillor Baker gave an example relating to the recent changes to Member communication on the approved plans list.

Key Line of Enquiry 4 – Town Centre Regeneration

Councillor Haitham Taylor confirmed that it was still the Council's aim to regenerate the other towns in the Borough once the Wokingham project was completed. It was accepted that costs relating to the Wokingham town centre regeneration had increased but there had also been an increase in the scope of the project. It was not accepted that the increase in costs had taken place without scrutiny. There was a Member group in place to oversee the project and to scrutinise the financial implications.

Key Line of Enquiry 5 – Budgeted Savings

Councillor Haitham Taylor confirmed that the Council was on track to achieve its savings target for 2017/18. In relation to 2018/19, a budget shortfall of £6m was being addressed and, to date, £5.8m savings had been identified. The 21st Century Council programme was on track to achieve its savings targets and, as mentioned earlier it was anticipated that a more commercial approach would identify new revenue streams. The Council was also focussing hard on measures to manage demand relating to adult and children's social care. Finally, the Council would continue to lobby the Government about the injustice of a move to negative grant funding.

Key Line of Enquiry 6 – Independent Remuneration Panel and the Executive

Councillor Haitham Taylor confirmed that the number of Executive Members had increased from eight to nine. However, the total of Executive and Deputy Executive Members remained at 15. The new Executive reflected a greater emphasis on strategic highways and planning, business links, commercialisation and communications. The benefits of stronger communications had been identified by the recent LGA Peer Review team.

Councillor Haitham Taylor noted that the Independent Remuneration Panel report would be considered by the Council in November. She felt that Non-Executive Director payments should be treated separately to Special Responsibility Allowances and had made representations to the Panel on that basis. She also noted that payments for Members on the Fire Authority were a matter for the Fire and Rescue Service.

Councillor Haitham Taylor agreed to provide the Committee with details on recent changes to Non-Executive Director payments for Members on Council-owned companies.

In the ensuing discussion Members of the Committee raised the following points and questions:

What ideas were being considered as part of the move to greater commercialisation? It was confirmed that a number of areas were being explored with staff such as greater income generation from the Council's property portfolio.

Was uncertainty over the 21st Century Council programme resulting in the loss of key staff? It was confirmed that the 21st century Council team were working closely with staff and the trade union to ensure that there was good communication and clarity about the change process.

In relation to the list of key priorities, how would success be measured? It was confirmed that a range of success measures would be used, including:

- Local Plan Update – ensuring that local communities are engaged in the process and effective lobbying of Government about housing numbers;
- Communications – residents having a greater understanding of Council services and how the Council makes a difference in local communities;
- 21st Century Council – delivering a more efficient organisation which is more business-like, self-sufficient and customer focused. Developing the 21st Century Councillor role with training on new IT systems, etc.;
- Working with partners – developing shared opportunities and managing shared risks across the Borough with the police, health services, Towns and Parishes and the voluntary sector.

Chris Bowring (Executive Member for Highways and Transport) addressed the Committee and provided answers relating to the relevant key lines of enquiry set out in the report. Pauline Jorgensen provided information and answered questions on communication issues.

Key Line of Enquiry 1 – Communications

Chris Bowring noted that effective communication was an important issue for Members and gave details of measures in hand to improve the flow of information. This included the development of a flow chart which set out a pro forma sequence of events and ensured that the right people were informed at the right time. In addition the Major Works programme was published each year and the Roadworks.org website provided up to date information on current and planned schemes.

Pauline Jorgensen gave details of ongoing work to improve the flow of information to Members, especially on ward issues. Members felt that the receipt of information in advance of residents was important for them to “manage” the message. Feedback was welcomed on the type of information which Members found useful, especially in relation to ward matters.

Members raised issues around roadworks which overran and sites where little work appeared to be happening. Chris Bowring confirmed that work was ongoing to make roadwork signs more informative and helpful to the public.

Members asked about the operation of the Highways for Members inbox. It was confirmed that the target for responses was five working days. However, Officers would try to provide a quicker response if possible. Councillor Jorgensen confirmed that the 21st Century Council programme would include a replacement for the Highways for Members inbox.

Members suggested that a cross-party group of Members be brought together to discuss ideas for improved communication and highlight the types of information which would be useful.

Key Line of Enquiry 2 – Policies

Chris Bowring confirmed that ongoing priorities related to road safety, tackling traffic congestion and developing partnerships with Town and Parish Councils. Ongoing policy work included:

- Review of subsidised transport across the Borough;
- Safe routes to Primary Schools, including consultation;
- Devolution to Towns and Parishes – e.g. Civil Parking Enforcement and separate car park charges e.g. Woodley;
- Parking Policy – report of the Member Working Party to be considered by Executive in April 2018;

In the ensuing discussion Members raised the following points and questions:

In relation to the ongoing regeneration works, what was the impact on car park income? It was confirmed that the performance for August 2017 was an improvement on August 2016.

What measures could be introduced to improve transport and parking for people with disabilities e.g. working with adult and children's services to develop new policies?

Were proposals under consideration to reinstate school crossing patrol officers? It was confirmed that safety audits were being carried out at seven sites. Local Members were involved in the discussions and there would be consultation with local residents.

RESOLVED That:

- 1) Councillors Haitham Taylor, Bowring and Jorgensen be thanked for attending the meeting and answering Member questions;
- 2) Progress on key issues and priorities identified during the discussions be reported to a future meeting of the Committee;
- 3) Councillors Bowring and Jorgensen consider the Member suggestions on improving Member communications and report back on any initiatives which are introduced.

31. COUNCIL PLAN PERFORMANCE MONITORING Q1 2017-18

The Committee considered a report, set out at Agenda pages 21 to 66) which provided Council Plan performance data for the first quarter of 2017/18 (April to June). The report gave details of performance against 48 performance indicators and 19 key projects.

The report stated that the overall direction of travel was positive with 20 indicators showing improved performance and nine indicators showing a worsening performance. The indicators with a Red rating were:

- % of children in care at the end of the period who were in a placement more than 20 miles from their home (excluding unaccompanied asylum seeking children, children placed with parents and children in receipt of short breaks support);
- % of children leaving care who achieved permanence (adopted, returned home or subject to a special guardianship order);
- % of child protection visits due in the period which were on time (within 10 days of the previous visit);
- Shinfield Eastern Relief Road.

In the ensuing discussion the following points were made:

Re the Red indicator on % of children in a placement more than 20 miles from their home – Pauline Helliar-Symons reported that the current position was that the Council did not have sufficient capacity (recruiting more foster carers was a priority) and placements were not made in order to meet the target, the placements had to be right for the child and the families.

Re the Red indicator on child protection visits which were on time – Pauline Helliar-Symons reported performance was affected by several factors such as parents not being at home when arranged visits took place.

Re the Amber indicator on the number of initial carers' assessments completed – Pauline Helliar-Symons requested that this indicator be included in the performance management report to the Children's Services Overview and Scrutiny Committee.

Keith Baker requested that future reports should include details of action plans to bring Red/Amber indicators back on track.

Rachelle Shepherd-Dubey requested that indicators relating to % of schools should also include data on the actual number of schools involved.

Keith Baker requested that Annex B to the report (Changes in Corporate Indicators) should include the reasons why indicators were removed or introduced, including their relevance to the Council Plan.

RESOLVED That:

- 1) progress on key performance indicators and major projects be noted;
- 2) Member comments on presentation and content be incorporated in future versions of the report.

32. CONSIDERATION OF THE CURRENT EXECUTIVE FORWARD PROGRAMME

The Committee considered a copy of the Executive Forward Programme as set out on Agenda pages 67 to 70.

RESOLVED That:

- 1) the Executive Forward Programme be noted;
- 2) Members notify Democratic Services of any issues they wish to include in the Committee's future work programme.

33. OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME

The Committee considered its forward work programme and that of the Overview and Scrutiny Committees as set out on Agenda pages 67 to 82.

Following the meeting of the Children's Services Overview and Scrutiny Committee, on 12 September 2017, Pauline Helliar-Symons gave details of amendments to the Committee's future work programme.

RESOLVED That:

- 1) the forward Work Programmes be noted;
- 2) the Children's Services Overview and Scrutiny Work Programme be amended to reflect the update provided at the meeting.

34. UPDATE REPORTS FROM CHAIRMEN OR NOMINATED MEMBER OF THE OVERVIEW AND SCRUTINY COMMITTEES

The Committee considered updates from the Chairmen of the Overview and Scrutiny Committees as follows:

- Community and Corporate Overview and Scrutiny Committee – 4 September 2017;
- Children's Services Overview and Scrutiny Committee – 12 September 2017.

RESOLVED That:

- 1) the updates be noted;
- 2) future update reports be made on an exception basis.

35. MEETING DATES 2017/18

The Committee considered a report, set out at Agenda pages 85 to 86, which gave details of proposed dates for three extra meetings during 2017/18. The proposed dates were 16 October 2017, 21 February 2018 and 16 April 2018.

RESOLVED: That the proposed additional meeting dates for 2017/18, as set out in the report, be approved.

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**MINUTES OF A MEETING OF THE
OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE
HELD ON 16 OCTOBER 2017 FROM 7.00 PM TO 9.45 PM**

Committee Members Present

Councillors: Keith Baker (Chairman), Laura Blumenthal (Vice-Chairman), Lindsay Ferris, Ken Miall, Ian Pittock, Malcolm Richards, Chris Smith, Philip Houldsworth and Abdul Loyes

Other Councillors Present

Councillors: Prue Bray, Andy Croy, Richard Dolinski, Charlotte Haitham Taylor, Clive Jones, David Lee, Julian McGhee-Sumner, Stuart Munro, Anthony Pollock, Imogen Shepherd-DuBey and Oliver Whittle

Officers Present

Neil Carr, Principal Democratic Services Officer
Graham Ebers, Director of Corporate Services
Bill Flood, Managing Director, Wokingham Housing Ltd
Bernie Pich, Assistant Director, Strategic Property and Commercial Assets
Louise Strongitharm, Category Manager, Economic Prosperity and Place
Mary Severin, Borough Solicitor
Andrew Moulton, Assistant Director, Governance and Monitoring Officer

36. APOLOGIES

Apologies for absence were submitted from Parry Batth, Kate Haines, Pauline Helliars-Symons, Bill Soane and Shahid Younis.

Philip Houldsworth and Abdul Loyes attended the meeting as substitutes.

37. DECLARATIONS OF INTEREST

There were no declarations of interest.

38. PUBLIC QUESTION TIME

There were no public questions.

39. MEMBER QUESTION TIME

There were no Member questions.

40. CALL-IN OF EXECUTIVE DECISION - PEACH PLACE RESIDENTIAL

The Committee considered the Call-In of the decision taken by the Executive, at its meeting on 27 September 2017, relating to the proposed transfer of 22 apartments at Peach Place, Wokingham to a Council-owned company. The decision had been called in by Councillors Prue Bray, Lindsay Ferris, Clive Jones, Imogen Shepherd-Dubey and Rachelle Shepherd-Dubey.

The Executive decision had been called in on the following grounds:

- The proposed action was not proportionate to the desired outcome;
- A presumption in favour of openness had not been observed;
- Clarity of aims and objectives had not been achieved;
- Details of the options taken into account were not recorded.

The following witnesses were invited to submit evidence and/or answer questions in order to assist the Committee in its deliberations:

- Councillor Prue Bray to set out the reasons for the Call-In;
- Councillor Julian-McGhee-Sumner, Bernie Pich and Louise Strongitharm to provide facts, figures and justification for the Executive decision;
- Councillors Stuart Munro, Anthony Pollock and Oliver Whittle, Graham Ebers and Bill Flood to answer Committee Member questions.

Councillor Keith Baker (Chairman) welcomed the witnesses and explained the format of the meeting. Witnesses would be invited to make a short address to the Committee followed by a question and answer session. Due to the exempt information contained in the Agenda the Chairman explained that this process would be followed in both Part 1 and Part 2 sessions. Members were reminded of the importance of ensuring that any questions relating to exempt information were saved for the Part 2 session. Following the Part 1 and Part 2 witness sessions the Committee would consider all the written and oral evidence and decide to either confirm the decision or make appropriate recommendations to the Executive.

Councillor Prue Bray addressed the Committee on the reasons behind the Call-In and made the following statement:

“We have called this decision in on the grounds listed on Page 7 of the agenda – proportionality, openness, clarity of aims and lack of information about other options. We support the provision of affordable housing at Peach Place, but we do not believe the financial details of the scheme demonstrate acceptable or proportionate use of S106 commuted sums. Because all those financial details have been placed in Part 2, frustratingly I cannot talk about them while the public are present, even though I believe that some of the information has been wrongly withheld. Fortunately, there is quite a lot about this that I can say without breaching any rules of confidentiality.

Before I move on to the explanation for the Call-In, I do want to say how disappointed I am in Julian McGhee-Sumner. In a piece he wrote for last week’s Wokingham Paper he claimed we were calling in this item for “minor technical points”. He knows that due to confidentiality we cannot tell anyone what we think is so wrong. I thought he was better than that. I want to make it clear that we are not seeking to stop these 22 flats from becoming affordable housing, as he suggests. We are simply trying to make sure that the deal that is struck provides genuine affordable housing at a value for money price.

Now to the problems that we have with this decision. I am going to deal first mainly with proportionality and clarity of aims followed by openness.

Everyone knows that there is an acute shortage of affordable property to rent or buy locally. So we were pleased when we were told that these 22 flats were going to become affordable housing. We were, though, slightly surprised, as when the planning application was approved it was made very clear that for reasons of financial viability it was not possible to provide any affordable housing on site or any money in the form of a contribution towards affordable housing off-site. To show this is the case, I have included several paragraphs from the Planning Committee agenda and quote from the Planning Committee minutes as an appendix.

As well as citing lack of money, the Planning Committee report also says: “The Affordable Housing Group (a Member/Officer reference group) took the view that on-site provision would not be feasible in this case due to high rents (including service charges), lack of car parking and the town centre being an unsuitable location for vulnerable residents.” It does not say anywhere in the decision we have called in why there is no longer any need for high rents, or what service charges might apply. Nor is there any explanation of why the location is now suitable for affordable housing, having previously been considered unsuitable.

It is not unknown for developers to argue against having to provide affordable housing. The reason is simple: they make much more money from market housing. If a developer is going to build 100 houses in Wokingham, they would normally have to make something like 35 of them affordable. If they build them on-site, normally a housing association will make an offer for them as a block, with the offer pitched at well under half the value of the houses on the open market, but around enough to cover the construction costs. If the developer opts to pay money for off-site affordable housing instead, they get to build all their houses for sale at full market price. They negotiate how much they have to contribute for the off-site affordable housing and, typically, it will be about what the housing association would have paid them i.e. roughly the cost of construction. On a development of 100 three bed houses, even after the commuted sum has been paid, on my calculations a developer would make approximately £5 million more by having off-site affordable housing. So you can see why they do it.

Wokingham has built up a pot of commuted sums from scenarios such as the one I have just described. To deliver the same number of affordable homes off-site as should have been provided on-site, that pot of money has to be husbanded very carefully. The risk is that the money won't stretch and we will end up with fewer affordable homes than we would have got by having them built on-site. Therefore, it is extremely important that the Council gets value for money when spending commuted sums.

Looking at the Peach Place flats, the Council as developer made an extreme version of the argument I have just outlined. The money was so tight that they couldn't afford any on-site or off-site affordable housing. The question people should be asking themselves is: if it was not financially viable then, what is it that has changed to make it viable now?

The public would be better able to look into that question if they knew how much in commuted sums was being used for this proposal. That figure has been withheld. We believe it should be made public. And here's why.

This is far from the first time that commuted sums have been used to help fund affordable housing projects for the Council's own housing company. Amongst your papers are the Part 1 and Part 2 reports for two agenda items from the Executive meeting in September 2016. These two agenda items covered the handing over of commuted sums to help fund multiple WHL affordable housing schemes.

Both Part 1 reports include as recommendation 4 the exact amount in commuted sums which was being handed over to fund the schemes.

If the value of the commuted sum could appear in Part 1 in September 2016, why can't it appear in Part 1 in September 2017? How come the commuted sums figure is treated as exempt information this time, when the circumstances are exactly the same as 2016, when the figure was in the public domain? Keeping the figure secret cannot be justified.

There are three other differences between those Part 1 reports from 2016 and the Part 1 report for the decision we are calling in. Firstly, both reports from 2016 show that a mixture of types of tenure would be used. In the case of Peach Place, the only thing on offer is intermediate rent, i.e. up to 80% of market rent. Neither social rents nor shared ownership are mentioned. No information is given as to why these other options have been rejected.

Secondly, both 2016 Part 1 reports include the sentence 'The Council will have full nomination rights to all of the completed properties'. For those of you who don't understand the significance of that, it means the Council has the right to put forward people to live in the properties, normally from the housing waiting list, which currently stands at well over 1,000 people. Instead, for Peach Place there is a vague statement about key workers. There is an indication of what a key worker might be but no definition of who exactly would be eligible for these properties and no statement that says they will be drawn from the housing waiting list. That means that these flats could be funded by affordable housing money but actually not be offered to people in the Borough who have been waiting for affordable housing. The details need to be at least clarified.

Thirdly, one of the reasons for the Call-In was the failure to provide information about alternative options considered. One final comparison with the Part 1 reports from September 2016 shows that both of them clearly listed 'other options that could be considered'. This is lacking from the Peach Place report.

The final point I want to make is about how the fact that information has been withheld from the public has had the effect of misleading them as to what is actually being proposed here. There is one particular fact that has not been disclosed that I am referring to and I cannot even say what it is. I will be talking about it in my statement for Part 2 and arguing that it should be disclosed.

So, to sum up, we are in favour of these 22 flats being affordable housing, and we have no problem with using commuted sums to help that happen. But we do think that the use of money should be proportionate, it should be clear what you are getting for the money, and that the reasons for choosing this course of action over others should be laid out. And, most of all, all material facts should be disclosed to the public. It is acceptable to keep truly sensitive commercial information confidential. It is not acceptable to hide details simply because it is easier for the Council if they keep them secret."

Bernie Pich addressed the Committee on the factors underpinning the Executive decision and made the following statement:

"The provision of affordable housing is a key issue for many within the organisation. Within the development of the Peach Place scheme, and understanding the need to balance many issues including that of finance and the cost burden to the tax-payers of Wokingham, the scheme was unable to include affordable housing provision on the grounds of viability.

The matter was considered by the Local Planning Authority (LPA) in the determination of the scheme which required us to provide a detailed Appraisal, which was reviewed on behalf of the LPA by an external expert. This demonstrated that there were insufficient funds delivered through the scheme to fulfil all of the Council's policy requirements (in this case affordable housing).

However, with the wish to provide an element of affordable housing in a cost-effective manner, we researched what others were doing including the increasing market in rented schemes as opposed to outright sales.

It was through this process that we started to investigate the proposal that was agreed at the recent Executive meeting. Originally we had been looking at the proposal using a registered social landlord, but quickly understood the benefit of utilising Wokingham Housing Ltd, as they were developing both affordable housing and rental approaches. This is a creative, innovative and cost-effective method of providing affordable housing.

We have provided responses to each aspect of the Call-in, which are included within the papers. I believe there to be two key issues identified which can be discussed in Part 1 of this meeting:

- The second reason given for the Call-in related to whether information in the Confidential Part 2 report should have been put into the public domain. Our response is that the information contained within the Part 2 Report relates to commercially sensitive information relating to a transaction between the Council and one of its companies. As the transaction is yet to be concluded, publication of these details could disadvantage the Council in the future. The financial information included within Part 2 of the report did not relate to proposed development for which the LPA may grant itself planning permission. The consent has already been granted and, therefore, this clause does not apply.
- The fourth reason for the Call-In relates to the supposed lack of alternative options presented in the report. The alternative option was to retain the original intent to sell the units into the open market as set out in the report. An alternative option also considered was the inclusion of four 3-bedroom townhouses as key worker housing. However, after further consideration, it was felt that open market sale may be a better option for these larger properties.”

Julian McGhee-Sumner (Executive Member) addressed the Committee and made the following statement:

“I have been a Member of this authority since 2007. One of the issues that keeps recurring is how few affordable homes we build. For the last two years we have achieved more and this year will be a record in terms of the number of affordable homes delivered.

When we set about producing this report we considered an independent review which stated that it wasn't viable to deliver affordable homes on this site. We looked at this again in order to evaluate where we could deliver the homes that our residents need.

The information in Part 2 is commercially sensitive. Wokingham Housing Ltd (WHL) is a commercial business like any other and it has to be managed in that way. So, to make that information available in the public domain would disadvantage WHL.

We have done our best to provide affordable housing for our residents and I believe that we are continuing to do so. Consequently, I was surprised that this item was called in.”

Following the opening statements, the Committee moved into a Part 1 question and answer session. During the session the following points and questions were raised:

- The original planning application recognised that the Peach Place scheme was not financially viable for affordable housing. So, what has happened since? It was confirmed that the original proposal was to sell the units into the open market. The recent proposal, sale to WHL at 80% of market value, meant that Wokingham Town Centre Regeneration (WTCR) would receive 80% of the market value plus an element of rental income.
- As the Peach Place units were being sold en bloc, was there an additional discount involved? It was confirmed that the discounted rate was 80%. There was no additional discount.
- The sale of the units would result in a substantial cash injection for WTCR. Would this be used to fund other elements of the town centre regeneration such as Elms Field? It was confirmed that there was no link between Peach Place Residential and Elms Field. In effect the sale of the units at 80% market value would result in a loss for WTCR.
- In relation to the Executive reports from September 2016 (Norton Road, Finch Road, London Road, Elizabeth Road, Emmbrook Road, etc). These reports contained details of commuted sums in Part 1. Why was Peach Place treated differently? It was confirmed that the September 2016 reports included aggregated sums which meant that the finances for individual schemes could not be identified. Consequently, the information was not considered to be exempt.
- What was the definition of “intermediate affordable housing”? It was confirmed that the Government definition of intermediate housing covered a number of different tenure types. In relation to Peach Place it was intermediate rented housing let at up to 80% of market rents. The Peach Place rents would also be capped at the local housing allowance level.
- Why was the press release on Peach Place incomplete, in that it did not refer to the break clauses included in the Part 2 papers? It was confirmed that the break clauses were included to protect the Council’s interests. The properties could continue as affordable housing units past the break clause timeframe.
- In developing the Peach Place proposals, was the Council using the same processes as other Councils? It was confirmed that the Council was using a similar approach to earlier proposals and was acting within relevant legal and financial frameworks.
- Was the Council acting consistently in treating the Peach Place contractual data as exempt information? It was confirmed that it was not in the Council’s interests to publish exempt information and the law recognised that position. If the Council had published exempt information in Part 1 in the past it may have been done in error.
- What was the definition of “key workers” and how would the Council allocate the Peach Place units? It was confirmed that the Council would have full nomination rights and would use the definition of key workers set out on pages 12/13 of the agenda, viz:

“It is proposed that the 22 apartments at Peach Place be provided as affordable key worker accommodation. The scheme will be open to a range of low income key workers, who are vital to the delivery of public services and/or support the local economy. A key worker is typically a public sector employee who is deemed to

provide an essential service to the local area, such as, teachers, health authority staff, police officers, fire fighters and local authority social service employees. Key workers can also include any other public or private sector employees of other bodies operating in the public sector subject to the relevant body being able to demonstrate that the industry's national wage structure is such that its employees are unable to afford to rent or to buy homes on the open market within the Borough – for example, care workers or nursery staff.

Should there be no key workers in any of the above categories at the time of nomination, eligibility could be expanded to anyone else in the Borough on a low income whose employment supports the local economy (for example, retail staff)”.

41. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act as appropriate.

42. CALL-IN OF EXECUTIVE DECISION - PEACH PLACE RESIDENTIAL - PART 2

The Committee considered the exempt information relating to the Call-In of the Executive decision relating to Peach Place Residential.

The Committee received further submissions from Councillor Prue Bray, Bernie Pich and Graham Ebers and put further questions to the panel of witnesses, following which the Committee considered all the information it had received.

RESOLVED That:

- 1) The witnesses be thanked for attending the meeting and answering the Committee's questions;
- 2) The Committee concurs with the Executive's decision on Peach Place Residential;
- 3) The Executive be recommended to ensure that any future affordable housing scheme which departs from the Council's normal procedures be supported by details of how the scheme is different and the benefits provided for the Council. This should include the reasons why any detail has been included in a Part 2 section (e.g. that financial data is commercially sensitive).

43. BUDGET ENGAGEMENT PROPOSALS

The Committee considered a report, set out at Agenda pages 55 to 66, which gave details of the proposed Budget engagement process for 2018/19 and 2019/2020.

The aim of the proposals was to increase residents' awareness of the Council's financial position and to inform residents how they could influence future Budget decisions.

The report reminded Members of the Budget engagement process used in previous years which included public meetings with residents across the Borough. In order to build upon the events held in previous years it was proposed to develop a two year process that would deliver a wider Budget engagement process by involving more residents and targeting a wider demographic range. Year 1 would involve consulting on broad priorities

and using the feedback to guide more detailed Budget decisions. Year 2 would involve consulting at a more detailed level where there was a question over actual lines of expenditure.

Appended to the report was a Communications Plan setting out the objectives, target audience and communication methods.

In the subsequent discussion the following points were made:

- Could Members submit comments on the proposals? It was confirmed that additional Member comments could be submitted for the next seven days.
- Would there be a Calendar of engagement events for Members? It was confirmed that this suggestion would be considered.
- Was this a replacement for the Citizens' Panel? It was confirmed that the aim was to develop a database of residents who could be approached in relation to a range of consultations.
- Would the public surveys include contextual information about the Council's priorities and funding options? It was confirmed that this suggestion would be considered.
- Was the Council looking at best practice from other authorities and the private sector? It was confirmed that best practice from elsewhere was being considered and that ideas and suggestions were welcome in order to improve the process for the next two years.

RESOLVED That:

- 1) Councillor Whittle and Graham Ebers be thanked for presenting the Budget engagement proposals;
- 2) The Budget engagement proposals set out in the report be endorsed;
- 3) Members submit further ideas and comments on the proposals as necessary;
- 4) The Committee receive a further update report in 2018/19.

TITLE	Discussion with Executive Members
FOR CONSIDERATION BY	Overview and Scrutiny Management Committee on 22 November 2017
WARD	None Specific
LEAD OFFICER	Andrew Moulton, Assistant Director, Governance
LEAD MEMBER	Executive Member for Environment, Sports, Environmental Health, Leisure and Libraries Executive Member for Planning and Enforcement

OUTCOME / BENEFITS TO THE COMMUNITY

Overview and Scrutiny is one of the checks and balances which ensure that the Council and its partners make and implement effective decisions.

Discussions between the Committee and Executive Members are aimed at developing greater understanding of key issues over the year ahead and identifying issues which can benefit from challenge and/or support from Overview and Scrutiny. The outcome will be greater clarity on the challenges facing the Council and a more robust decision making process.

RECOMMENDATION

The Committee is recommended to:

- 1) consider the submissions from the Executive Member for Environment, Sports, Environmental Health, Leisure and Libraries and the Executive Member for Planning and Enforcement;
- 2) highlight any issues which will benefit from challenge and/or support from the Overview and Scrutiny Committees over the year ahead.

SUMMARY OF REPORT

As part of the Overview and Scrutiny work programme for 2017/18 Members have identified the benefit of discussions with the Council's Executive Members. The aim of the discussions is to increase awareness of the key policy and service issues over the year ahead and to identify areas where Overview and Scrutiny is available to provide effective challenge and support.

Members have agreed the principle that Overview and Scrutiny can add more value if it is proactive rather than reactive. This will be achieved if issues are scrutinised prior to implementation and emerging policies are considered at an earlier stage.

Councillors Norman Jorgensen and Simon Weeks have been invited to attend the meeting to discuss the key issues and policies to be considered in the next year.

Background

As part of the Overview and Scrutiny work programme for 2017/18 Members have identified the benefit of early discussions with the Council's Executive Members. The Overview and Scrutiny Committees aim to facilitate this process by:

- considering issues which reflect local needs and concerns;
- prioritising topics for scrutiny which have the most impact or benefit;
- involving local residents and stakeholders;
- being flexible enough to respond to new or urgent issues.

The aim of the discussions with Executive Members is to increase awareness of the key policy and service issues over the year ahead and to identify areas where Overview and Scrutiny is available to provide effective challenge and support. Members have agreed the principle that Overview and Scrutiny can add more value if it is proactive rather than reactive. This will be achieved if issues are scrutinised prior to implementation and emerging policies are considered at an earlier stage.

Councillors Norman Jorgensen and Simon Weeks have been invited to attend the meeting to discuss their portfolios and the key issues to be considered in the next year.

Councillor Norman Jorgensen is Executive Member for Environment, Sports, Environmental Health, Leisure and Libraries

Councillor Jorgensen's responsibilities include:

- Overseeing the work of the Environment service;
- Identifying and addressing flooding and drainage issues and the production of a flooding and drainage strategy;
- Overseeing waste collection and recycling services and representing the Council on the Re3 Joint Waste Disposal Board;
- Overseeing country parks, open space, SANG and provision of playgrounds;
- Developing partnerships with agencies and partners such as Towns and Parishes;
- Overseeing the Leisure and Sports Development Strategies;
- Developing a Minerals and waste Plan;
- Overseeing the development of arts, leisure, culture and library strategies for the Borough;
- Overseeing the Health and Safety, Environmental Health, Building Control, Licensing, Trading Standards, Public Protection and Community Resilience functions;

- Overseeing the development of the Council’s approach to climate change issues, including energy efficiency and management of a Carbon Reduction Plan.

Councillor Simon Weeks is Executive Member for Planning and Enforcement

Councillor Weeks’ responsibilities include:

- Overseeing the production and amendment of all statutory and service plans relating to Planning, Planning Enforcement and Land Use;
- Overseeing consultation exercises relating to Planning and Development;
- Overseeing the Council’s approach to Gypsy, Roma and Traveller issues;
- Overseeing S106 and Community Infrastructure Levy contributions;
- Representing the Council on outside bodies and in discussions with regional, national and government bodies;
- Acting as primary press spokesperson for matters relating to Planning and Environment.

Annex A contains the key lines of enquiry agreed by the Chairman and submitted to the Executive Members in advance of the meeting.

The Agenda also includes the Council Plan Performance Monitoring report for Quarter 2 (July-September 2017) and the Executive Forward Programme. These two reports include performance information and future Executive items of relevance to the portfolios of Councillors Jorgensen and Weeks. Members may wish to explore any specific issues of interest as part of the wider discussion.

FINANCIAL IMPLICATIONS OF THE RECOMMENDATION

The Council faces severe financial challenges over the coming years as a result of the austerity measures implemented by the Government and subsequent reductions to public sector funding. It is estimated that Wokingham Borough Council will be required to make budget reductions in excess of £20m over the next three years and all Executive decisions should be made in this context.

	How much will it Cost/ (Save)	Is there sufficient funding – if not quantify the Shortfall	Revenue or Capital?
Current Financial Year (Year 1)	NA	NA	NA
Next Financial Year (Year 2)	NA	NA	NA
Following Financial Year (Year 3)	NA	NA	NA

Other financial information relevant to the Recommendation/Decision
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To be considered as part of the discussions.
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Cross-Council Implications

The roles of Executive Member impact on a wide range of areas which have an impact across the organisation and the Borough.

List of Background Papers

NA

Contact Neil Carr	Service Democratic Services
Telephone No 0118 974 6058	Email neil.carr@wokingham.gov.uk
Date 10 November 2017	Version No. 1

Key Lines of Enquiry

Norman Jorgensen – Executive Member for Environment, Sports, Environmental Health, Leisure and Libraries

Introduction

In order to assist the Committee in their discussions we have created some indications on the lines of questioning we wish to pursue. These are not exclusive and we reserve the right to look at any other areas which emerge during the discussion. It would be helpful to the operation of the Committee if all answers are as brief as possible.

Presentations

In line with good custom and practice for other councils, presentations are not allowed during the meeting but they can be circulated in advance if considered to be helpful for our discussions.

Line 1 – Policies

Can you please inform the Committee of any creation or deletion of policies over the next year? Can you also cover any planned amendments of existing policies for the next year?

Line 2 – Arrangements

Can you please inform the Committee how you plan to develop these policies over the next year? Will backbenchers be involved – e.g. through a working party? Will this involvement be cross party? If a working party will the Chairman be independent?

Line 3 – Timescales

Whilst accepting that timescales have to be flexible what is the target completion of these activities? If there are any intermediate steps (e.g. consultations) can you include them in the timescales.

Line 4 – Consultation

Can you please inform the Committee of any consultations planned for any of these issues? What other steps will you take to involve residents and community groups in the development and implementation of new or amended policies?

Line 5 – Communication

What are the key communication issues relating to your portfolio? How do you intend to get the key messages across to residents, partners and the media?

Key Lines of Enquiry

Simon Weeks – Executive Member for Planning and Enforcement

Introduction

In order to assist the Committee in their discussions we have created some indications on the lines of questioning we wish to pursue. These are not exclusive and we reserve the right to look at any other areas which emerge during the discussion. It would be helpful to the operation of the Committee if all answers are as brief as possible.

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Can you please inform the Committee of any consultations planned for any of these issues? What other steps will you take to involve residents and community groups in the development and implementation of new or amended policies?

Line 5 – Communication

What are the key communication issues relating to your portfolio? How do you intend to get the key messages across to residents, partners and the media?

TITLE	Council Plan Performance Monitoring – Q2 2017/18
FOR CONSIDERATION BY	Overview & Scrutiny Management Committee on 22 November 2017
WARD	None Specific
DIRECTOR	Graham Ebers, Director of Corporate Services

OUTCOME / BENEFITS TO THE COMMUNITY

Accountability and transparency of the delivery of key council priorities and to inform decision making.

RECOMMENDATION

- 1) note the latest performance indicators and major projects and agree any corrective action required;
- 2) recognise and thank officers involved for their work around improving performance for homelessness decisions.

SUMMARY OF REPORT

The Council Plan and the Council Plan Update set out the Council's principles and priorities. This Council Plan Performance Monitoring Report shows the Council's performance across 48 performance indicators and 19 key projects.

This report covers the second Quarter (July – September) of 2017/2018 and reports current year to date performance compared to the assigned targets.

The majority of measures (70%) are achieving the assigned targets for the year to date and reported as Green. 15 Amber measures (25%) are slightly off target and three measures (5%) are Red since the target is not currently being achieved.

The direction of travel (DoT), for the majority of measures, is positive showing an improvement in performance compared to the previous quarter. 13 measures have deteriorated. However for most of these 13 measures the target is still being achieved. Further details are given below of the measures which are off target and deteriorating.

Background

Spotlight on Good Performance

On a quarterly basis, some indicators will be considered in more detail to focus on how performance has improved and what actions were taken to achieve this.

Formal Homelessness decisions made within 45 working days:

The Council aims to ensure that all formal Homelessness decisions are made within 45 working days. In 2015/16, 78% of decisions were made within this time. Despite demand remaining high, performance has continued to improve with 95% of decisions being made within 45 working days in Quarter 2 2017/18. Despite the local target of 45 working days, many decisions are reached within in a shorter time.

The decision pathway for homelessness applications follows a five point assessment process; each needing investigation and conclusion. The Housing Needs Officers have prioritised cases effectively ensuring that, where simple resolution is possible, applicants are re-housed swiftly. This allows officers further time to focus on the complex cases in more depth. Wokingham Borough Council is increasing its portfolio of temporary accommodation within the borough so that more residents will be placed in borough rather than the current reliance on out of borough B&B accommodation. For example, Foxwood is now fully utilised and the former Nights Inn hotel will provide up to 12 individual units.

Indicators with a RED rating

1) Shinfield Eastern Relief Road (red, no change)

This is a developer-led project being delivered by University of Reading (it is not a Wokingham Borough Council delivered project). A number of significant drainage defects have now been rectified and the road was opened at 06:00 on Tuesday 31st October 2017. There is a short 30 mph section on the relief road where it crosses Cutbush Lane so the verge and acoustic barrier can be completed. There is one major drainage defect to rectify on Arborfield Road, between the relief road and Shinfield Village. The Council will inspect the whole of the project in due course with any minor alterations completed by University of Reading within the 12 month maintenance period. Due to progress being made in recent months, performance for quarter 3 will be reported as Green.

2) Percentage of child protection visits due in the period which were completed within 10 days of the previous visit (red, deteriorating)

Whilst the number of visits completed in 10 days is down, visits completed within 15 days remains consistently high; with 94.4% of visits taking place within 15 working days. Some families were away over the holiday period which had an effect on performance. Although the local target of visits completed within 10 working days is not being achieved, the statutory minimum requirement for visiting is 42 days. A challenging local target has been set for Wokingham borough.

Timescales are ambitious since the team wish to ensure that they are working towards a high standard of quality and have a good managerial perspective for the children at risk of significant harm. This indicator is a proxy measure to monitor that children are seen in accordance with risk and their plan. Wokingham borough has a low number of children subject to child protection plans compared to similar neighbouring authorities. Service Managers and Assistant Directors are aware of the children who were not seen within 10 working days and the reasons for this. All children are seen; majority of which within 15 working days.

3) Number of new businesses engaged with

(Red, deteriorating)

These figures are slightly below target since a key member of staff, who leads on business engagement, has been on long term sick leave. The staff member has now returned to work and performance is already improving. It is expected that Quarter 3 performance will be much higher since a number of events have taken place with a good number of businesses being engaged with.

Indicators with an AMBER rating

RAG	DoT	Measure
Amber	Improving	Percentage of children <u>in care at the end of the period</u> who were in a placement more than 20 miles from their home
		Number of initial carers assessments completed
		Kgs of residual household waste per household per annum
		Rents collection
		Returns on investments
		Percentage of calls answered
Amber	No change	Fosters Residential Care Home
		Percentage of primary schools with a current Ofsted rating of good or better
		Percentage of secondary schools with a current Ofsted rating of good or better
		Phoenix Avenue (formerly Eustace Crescent) project
		Nine Mile Ride Extension (South)
		Lower Earley Way Dualling
		California crossroads
Amber	Deteriorating	Five year housing supply
		Business Rates collection

Analysis of Issues

The report shows the overall performance of the council against its performance indicators and its key projects. The report details the targets for each indicator, provides a comparator benchmark for the previous year's actual performance and the actual performance for quarter two.

Each indicator and project is assigned a RAG (Red, Amber, Green status) which defines whether the indicator is on target (Green), close to target (Amber) or missing the target (Red). These statuses are defined within the target.

Each indicator and project has a direction of travel which records how the indicator or project has changed since the previous update (normally quarterly but some indicators are annual). Indicators and projects are allocated to a Director and the lead Executive Member.

Each indicator or project has a commentary which details further information related to that indicator or project. This narrative enables the reader to understand the data and explains any variances and actions being taken.

FINANCIAL IMPLICATIONS OF THE RECOMMENDATION

The Council faces severe financial challenges over the coming years as a result of the austerity measures implemented by the Government and subsequent reductions to public sector funding. It is estimated that Wokingham Borough Council will be required to make budget reductions in excess of £20m over the next three years and all Executive decisions should be made in this context.

	How much will it Cost/ (Save)	Is there sufficient funding – if not quantify the Shortfall	Revenue or Capital?
Current Financial Year (Year 1)	N/A	N/A	N/A
Next Financial Year (Year 2)	N/A	N/A	N/A
Following Financial Year (Year 3)	N/A	N/A	N/A

Other financial information relevant to the Recommendation/Decision
None

Cross-Council Implications (how does this decision impact on other Council services, including properties and priorities?)
This report covers the whole of the council's operations.

Reasons for considering the report in Part 2
None

List of Background Papers
Appendix A – Council Plan Monitoring Report Q2 2017-2018_v4.0

Contact Paul Ohsan.Ellis	Service Strategy & Commissioning
Telephone No Ext 6096	Email paul.ohsan.ellis@wokingham.gov.uk
Date 10/11/17	Version No. v4.0



Look after vulnerable people									
Key Indicators									
Indicator	Director/ Executive Member	Previous Period		2017/18 Target	Current Reporting Period		RAG	Direction of Travel	Commentary
		2016/17 Actual	Q1 2017/18 Actual		RAG Thresholds	Q2 2017/18 Actual			
National indicator: Percentage referrals in 17/18 which are repeat referrals within 12 months of a previous referral to Children's Social Care	Paul Senior/ Mark Ashwell	21.3%	16.6%	20% or Less	Green 20% or less Amber 20.1% - 22% Red Over 22%	19.0%	Green	Deteriorating	
Local indicator: Percentage of children who became subject of a Child Protection Plan (CPP) who are subject to a CPP for a second or subsequent time within 24 months	Paul Senior/ Mark Ashwell	18.9%	4.0% (1 of 25 children)	Less than 10%	Green Less than 10% Amber 10-15% Red Over 15%	4.0% (1 of 25 children)	Green	No change	
National indicator: Percentage of children who became subject of a Child Protection Plan for a second or subsequent time ever	Paul Senior/ Mark Ashwell	34.8%	20.0% (5 of 25 children)	20% or Less	Green 20% or less Amber 21-30% Red Over 30%	12.0% (3 of 25 children)	Green	Improving	
Local indicator: Percentage of Looked After Children living within 20 miles of Berkshire West - Geographical area of Reading, Wokingham and West Berkshire (excluding unaccompanied asylum seeking children, children placed with parents and children in receipt of short breaks support)	Paul Senior/ Mark Ashwell	61.2%	64.1% (41 of 64 children)	70%	Green 70% or more Amber 64-69.9% Red Less than 64%	72.1% (49 of 68 children)	Green	Improving	Improved from Amber in Quarter 1 to Green in Quarter 2 2017/18.
Local indicator: Percentage of children who entered Care in the period who were placed more than 20 miles from their home (excluding unaccompanied asylum seeking children, children placed with parents and children in receipt of short breaks support)	Paul Senior/ Mark Ashwell	19.0% (4 of 21 children)	11.0% (1 of 9 children)	14% or less	Green 14% or less Amber 15% to 25% Red Over 25%	0%	Green	Improving	None of the 7 children who came into care in quarter 2 were in a placement more than 20 miles from their home. This reflects the results of work to secure localised resource to ensure children are placed close to home.
National indicator: Percentage of children in care at the end of the period who were in a placement more than 20 miles from their home (excluding unaccompanied asylum seeking children, children placed with parents and children in receipt of short breaks support)	Paul Senior/ Mark Ashwell	40.0%	42.2% (27 of 64 children)	35% or less	Green 35% or less Amber 35.1% - 40% Red Over 40%	36.2% (25 of 69 children)	Amber	Improving	Improved from Red in Quarter 1 to Amber in Quarter 2 2017/18. Children who are already settled would not be moved to local placements in order to meet this target. As shown in the measure above, all children who came into care in quarter 2 were placed within 20 miles from their home. Hence performance is improving.
Local indicator: Permanency 1 - Percentage of children leaving care who achieved permanence (adopted, returned home or a special guardianship order is granted)	Paul Senior/ Mark Ashwell	61.3% (19 of 31 children)	10.0% (1 of 10 children)	65% or more	Green 65% or more Amber 60% - 64.9% Red Less than 60%	100%	Green	Improving	Improved from Red in Quarter 1 to Green in Quarter 2 2017/18. All of the 7 children leaving care for Quarter 2 achieved permanence.
Local indicator: Permanency 2 - Percentage of children currently in non-residential care who have been in care for more than three months who are in a permanent placement	Paul Senior/ Mark Ashwell	63.0%	75.0% (39 of 52 children)	63% or more	Green 63% Amber 57% to 62% Red Less than 57%	69.8% (37 of 53 children)	Green	Deteriorating	
Local indicator: Percentage of child protection visits due in the period which were completed on-time (within 10 days of the previous visit)	Paul Senior/ Mark Ashwell	79.3%	76.4%	82%	Green 82% or more Amber 78% - 81.9% Red Less than 78%	72.1%	Red	Deteriorating	See covering report for additional information.
Local indicator: Percentage of reablement packages of care ceased in the period where reablement was successful	Paul Senior/ Julian McGhee-Sumner	70.8%	94.1%	70% or more	Green 70% or more Amber 60% - 69.9% Red Less than 60%	95.2%	Green	Improving	
National indicator: Long-term support needs of older adults (aged 65 and over) met by admission to residential and nursing care homes, per 100,000 population (ASCOF measure 2A(2))	Paul Senior/ Julian McGhee-Sumner	444.50	68.66	119.25 or less	Green 119.25 or less Amber Red Greater than 119.25	54.20	Green	Improving	
National indicator: Delayed Transfers of Care (DTC) - Total number of hospital delayed days	Paul Senior/ Julian McGhee-Sumner	3751	744	Full year: less than 4,116 (1,029 per quarter)	Green Less than 1,029 per quarter Amber Red 1029 or more	N/A - reported in arrears	N/A - reported in arrears	N/A - reported in arrears	This information is reported in arrears by NHS England. Quarter 2 data not yet available.
Local indicator: Number of initial carers assessments completed	Paul Senior/ Julian McGhee-Sumner	213	43	Full year increase to 215 (53 a quarter)	Green 53 or more Amber 42 to 52 Red Less than 42	48	Amber	Improving	The Service feel that this data, extracted from our Case Management System, is not an accurate reflection of the number of carers' assessments carried out jointly with the cared-for. This is being investigated further as a matter of urgency.
National indicator: The proportion of adults with a learning disability who live in their own home or with their family (ASCOF measure 1G)	Paul Senior/ Julian McGhee-Sumner	78.0%	79.3%	79.0%	Green 79% or more Amber 75% - 78.9% Red Less than 75%	79.7%	Green	Improving	
Leisure Centre Attendance Numbers	Paul Senior/ Julian McGhee-Sumner	843,228	225,099	Full year: 860,093 Quarterly: 215,023	Green 215,023 or more Amber 150,000 - 215,023 Red 150,000 or less	221,745	Green	Deteriorating	All leisure centres bring revenue into the council, managed by 1life with the contract management with sport and leisure.
Percentage of housing stock which meets Decent Homes Standard (with Gorse Ride South and Tape Lane properties excluded)	Graham Ebers / Julian McGhee-Sumner	98%	99.2%	100%	Green 90% - 100% Amber 70% - 80% Red Less than 70%	99.6%	Green	Improving	The percentage of stock that met the Decent Homes Standard at the end of September is 99.6%, with just 11 properties yet to meet the Standard.

Community



Indicator	Director/ Executive Member	Previous Period		Current Reporting Period			RAG	Direction of Travel	Commentary
		2016/17 Actual	Q1 2017/18 Actual	2017/18 Target	RAG Thresholds	Q2 2017/18 Actual			
Percentage of formal Homelessness decisions (Part VII of the Housing Act 1996) in the quarter that are made within 45 working days and at the snapshot count at the end of each quarter percentage of initial emergency temporary accommodation placements for families made out of borough (OBP)	Graham Ebers / Julian McGhee-Sumner	80%	93%	70% within 45 days	Green 70% - 100%	95%	Green	Improving	Continued focus on investigating and making decisions as swiftly as possible (in a context of continued high demand)
					Amber 50% - 70%				
		37%	47%	60% or less	Red Less than 50%				
					Green 0% - 60%	38%	Green	Improving	Finding alternatives to out of borough B&B remains a priority.
					Amber 59% - 70%				
					Red 71% or more				

Major Projects

Project	Director/ Executive Member	Estimated Completion Date	RAG	Direction of Travel	Commentary
Fosters Residential Care Home	Paul Senior/ Julian McGhee-Sumner	Late 2017	Amber	No Change	There have been some delays due to connecting electricity to the property and lift installations. The property will be complete in December 2017. Performance has changed from Green in Quarter 1 to Amber for Quarter 2.
Integration with Health (Better Care Fund)	Paul Senior/ Julian McGhee-Sumner	TBC - Currently BCF planning is 2017 to 2019	Green	No Change	Wokingham Integration & Better Care Fund Narrative Plan 2017/19 has been submitted to NHS England and Department for Communities & Local Government to outline how the project meets NHS England's Key Lines of Enquiry. The decision is pending, however, the regional panel has recommended approval. 4 national metrics are used to measure progress of integration through the Better Care Fund: Non Elective Admissions, Delayed Transfers of Care, Admissions to residential & care homes, reablement capacity.

Improve educational attainment and focus on every child achieving their potential

Indicator	Director/ Executive Member	Previous Period		Current Reporting Period			RAG	Direction of Travel	Commentary
		March 2017	Q1 2017/18 Actual	2017/18 Target	RAG Thresholds	Q2 YTD 2017/18 Actual			
National indicator: Percentage of primary schools with a current Ofsted rating of "Good" or better	Paul Senior/ Mark Ashwell	92%	92%	Improvement or 100%	Green 100% or improving	92% (46/50)	Amber	No change	The figures quoted in brackets for quarter 2 identify the number of schools recorded for this measure
					Amber Less than 100%, no change				
					Red Deteriorating				
National indicator: Percentage of secondary schools with a current Ofsted rating of "Good" or better	Paul Senior/ Mark Ashwell	89%	89%	Improvement or 100%	Green 100% or improving	89% (8/9)	Amber	No change	The figures quoted in brackets for quarter 2 identify the number of schools recorded for this measure
					Amber Less than 100%, no change				
					Red Deteriorating				
National indicator: Percentage of special schools with a current Ofsted rating of "Good" or better	Paul Senior/ Mark Ashwell	100%	100%	Improvement or 100%	Green 100% or improving	100% (1/1)	Green	No change	Northern House School is not included in the performance figure as it has not been inspected yet. The figures quoted in brackets for quarter 2 identify the number of schools recorded for this measure.
					Amber Less than 100%, no change				
					Red Deteriorating				
National indicator: Percentage of children who attend a Wokingham school (Primary, Secondary or Special) which has an Ofsted rating of "Good" or better	Paul Senior/ Mark Ashwell	89%	89%	Improvement or 100%	Green 100% or improving	90%	Green	Improving	The slight improvement reflects the balance of pupils shifting towards a greater proportion in good or better primary and secondary schools compared to the last quarter, rather than being the result of school inspection outcomes this quarter. Improved from Amber in Quarter 1 to Green.
					Amber Less than 100%, no change				
					Red Deteriorating				

Major Projects

Project	Director/ Executive Member	Estimated Completion Date	RAG	Direction of Travel	Commentary
Secondary school in the South	Josie Wragg/ Mark Ashwell	September 2017	Green	No Change	The school opened in temporary premises in September 2016 and moved to its permanent accommodation in September 2017. The school can offer 1,200 places (which are offered to children aged 11 - 16) and has planning consent to increase to 1,500 places if required. The project has been completed.

Provide affordable homes

Indicator	Director/ Executive Member	Previous Period		Current Reporting Period			RAG	Direction of Travel	Commentary
		2016/17 Actual	Q1 2017/18 Actual	2017/18 Target	RAG Thresholds	Q2 YTD 2017/18 Actual			
Number of affordable dwellings permitted (including where an offsite contribution received)	Graham Ebers/ Julian McGhee-Sumner/ Simon Weeks	337	41	Full year: 200 YTD: 100	Green YTD: 100 or more	153	Green	Improving	The target set within the new Housing Strategy 2015-18 is to complete 1000 new affordable homes during the 3 year period. This performance measure shows the number of new permissions granted (i.e. outline and full), which is used to give an indication of the number of affordable units likely to be built. Q2 actual (for the period Jul - Sep 2017) is 112.
					Amber YTD: 90 - 99				
					Red YTD: less than 90				
Number of affordable dwellings completed	Graham Ebers/ Julian McGhee-Sumner	212	57	Full year: 372 YTD: 186	Green YTD: 100 or more	132	Green	No change	There have been 57 affordable housing completions in quarter 1 and a further 75 completions in quarter 2. Due to the nature of development, completions do not happen equally across the year. The year to date targets have been assigned to reflect this forecast, expecting the majority of completions in quarters 3 & 4.
					Amber YTD: 50 - 99				
					Red YTD: Less than 50				

Major Projects

Project	Director/ Executive Member	Estimated Completion Date	RAG	Direction of Travel	Commentary
Phoenix Avenue (formerly Eustace Crescent)	Graham Ebers/ Julian McGhee-Sumner	Spring to Winter 2017	Amber	No Change	Phoenix Avenue consists of 68 new homes for social and affordable rent. The first 22 units were delivered in May 2017. The majority of homes have now been handed over. However due to some delays by the contractor, the last 8 homes are scheduled for completion in December 2017.

Place



Place Key Indicators

Key Indicators										
Indicator	Director/ Executive Member	Previous Period		Current Reporting Period			RAG	Direction of Travel	Commentary	
		2016/17 Actual	Q1 2017/18 Actual	2017/18 Target	RAG Thresholds	Q2 2017/18 Actual				
Kgs of residual household waste per household per annum - <i>The kgs of residual waste that are NOT sent for recycling e.g. waste to energy</i>	Josie Wragg/ Norman Jorgensen	696 kgs	688 kgs	665 kgs	Green	665 kgs or less	686 kgs	Amber	Improving	Food waste recycling will commence across the borough from 2019; which will increase recycling rates. Officers are working on proposals to secure a recycling outlet for pots, tubs and trays, reduce kerbside contamination, improve recycling in flats and multi-occupancies and further promote glass recycling through glass banks.
					Amber	666 kgs - 699 kgs				
					Red	700 kgs or more				
Percentage of household waste reuse, recycling and composting	Josie Wragg/ Norman Jorgensen	38.91%	41.10%	42.00%	Green	42% or more	42.0%	Green	Improving	
					Amber	40% - 41%				
					Red	39% or less				

Major Projects

Project	Director/ Executive Member	Estimated Completion Date	RAG	Direction of Travel	Commentary
Street Lighting Upgrade Project: Joint procurement with Slough and Reading BC's to replace approx. 8100 aging WBC street lighting columns and install more than 12,500 low energy LED lanterns, approx. 5200 of which on existing columns. The project was to include approx. 2500 conversions of recently installed lanterns from traditional lamps to LED's but these will now be replaced with new units. The successful contractor is Volker Highways. The project includes relevant WBC non-highway street lighting assets and the Town and Parish Councils, who own street lighting, are being given the opportunity to be included. 70% of the project will be funded by a DfT Challenge Fund grant - up to £8.12m.	Josie Wragg/ Chris Bowring	March 2018	Green	No Change	The project continues to progress well and the contractor is on track to achieve March 2018 target to complete original extent of works.

Ensure strong sustainable communities that are vibrant and are supported by well-designed development

Key Indicators

Indicator	Director/ Executive Member	Previous Period		Current Reporting Period			RAG	Direction of Travel	Commentary	
		2016/17 Actual	Q1 2017/18 Actual	2017/18 Target	RAG Thresholds	Q2 YTD 2017/18 Actual				
Five year housing supply	Josie Wragg/ David Lee	98.5%	98.5%	100%	Green	99% or more	98.10%	Amber	Deteriorating	The latest housing land supply statement was published in June 2017, which provided an up to date position as of 31 March 2017. An addendum to this was published in September 2017. The Council has taken positive action to boost housing supply by releasing its reserve sites and approving the invitation of an application on land South of Cutbush Lane. The Council is continuing to receive a large number of appeals, many of which seek to challenge the Council's housing land supply position. Whilst quarter 2 saw a slight deterioration, with the release of reserve housing sites, performance is already improving and this will be further demonstrated in quarter 3.
					Amber	98.0% - 98.9%				
					Red	Less than 98%				
Percentage of Section 106 which is allocated against schemes	Josie Wragg/ Simon Weeks	98%	96%	90%	Green	90% or more	91%	Green	Deteriorating	
					Amber	80% - 89%				
					Red	Less than 80%				

Tackle traffic congestion in specific areas of the Borough

Major Projects

Project	Director/ Executive Member	Estimated Completion Date	RAG	Direction of Travel	Commentary
Arborfield Cross Relief Road	Josie Wragg/ David Lee	2018/19	Green	No Change	
North Wokingham Distributor Road	Josie Wragg/ David Lee	2019/20	Green	No Change	
South Wokingham Distributor Road	Josie Wragg/ David Lee	2020/21	Green	No Change	
Nine Mile Ride Extension (South)	Josie Wragg/ David Lee	Autumn 2020	Amber	No Change	Scheme behind programme due to delay signing S106 agreement for MFT site. Scope remains to realign programme.
Lower Earley Way Dualling	Josie Wragg/ David Lee	Winter 2018	Amber	No Change	For quarter 2 the scheme is behind programme. However performance has improved in recent months and it is expected the project will be back on target (Green) for quarter 3.
Winnersh Relief Road Phase 2	Josie Wragg/ David Lee	Autumn 2020	Green	No Change	
Barkham Bridge	Josie Wragg/ David Lee	Autumn 2019	Green	No Change	
California Crossroads	Josie Wragg/ David Lee	Spring 2020	Amber	No Change	Project Manager started early August 2017. Engagement meetings with Councillors took place in early October 2017. Design brief for WSP in draft and Design Project Manager has been sourced.
Shinfield Eastern Relief Road	Josie Wragg/ David Lee	Winter 2016	Red	No Change	See covering report for additional information.

Performance



Offer excellent value for your Council Tax

Key Indicators									
Indicator	Director/ Executive Member	Previous Period		Current Reporting Period			RAG	Direction of Travel	Commentary
		2016/17 Actual	Q1 2017/18 Actual	2017/18 Target	RAG Thresholds	Q2 YTD 2017/18 Actual			
Revenue Budget Monitoring Forecast Position	Graham Ebers/ Oliver Whittle	£55k underspend	Nil	+/- 1%	Green +/- 1% Amber +/- 1.5% Red +/- 2%	0.12% overspend	Green	Deteriorating	Overspend of £159k currently estimated against a budget of £130m. Ongoing action plans to mitigate overspend position.
Capital Budget Monitoring Forecast Position	Graham Ebers/ Oliver Whittle	£3,833K underspend	Nil	Break even (Nil variance)	Green +/- 1% Amber +/- 1.1% - 2.5% Red +/- 2.6%	-0.47% underspend	Green	Improving	Underspend of £(890)k, due mainly to Highways Infrastructure Flood Alleviation scheme, modelling work has determined that the current scheme is not feasible, future options are to be investigated using feasibility budget.
Council tax collection	Graham Ebers/ Oliver Whittle	99.60%	30.50%	Annual: 98.85% YTD: 59.05%	Green YTD: More than 58.5% Amber YTD: 56.5%-58.5% Red YTD: Less than 56.5%	58.90%	Green	Deteriorating	Performance remains on target for year end despite a monetary deficit of £165,000. There is often a drop in Council tax collections over the summer period. However collections increase in subsequent months when those payments are then made; which is expected for Quarter 3. The team are continuing to take recovery action on all overdue debt.
Business Rates collection	Graham Ebers/ Oliver Whittle	99.70%	30.61%	Annual: 98.50% YTD: 58.32%	Green YTD: More than 58% Amber YTD: 56%-58% Red YTD: Less than 56%	57.36%	Amber	Deteriorating	There has been a slight deterioration in Business Rates collection between Quarter 1 and 2. However, recent months have shown improvement and the year to date actual is close to target. The team are monitoring performance on a monthly basis and will implement manual pro-active work to achieve the target.
Rents collection	Graham Ebers/ Oliver Whittle	98.79%	22.84%	Annual: 98.50% YTD: 49.25%	Green YTD: More than 49% Amber YTD: 47% - 49% Red YTD: Less than 47%	48.01%	Amber	Improving	Quarter 2 has shown an improvement in collection compared to the target. Shortfall last quarter was 1.79% and shortfall this quarter is 1.24%.
Returns on investments	Graham Ebers/ Oliver Whittle	0.49%	0.41%	0.50%	Green 0.50% or more Amber 0.30% - 0.49% Red Less than 0.30%	0.48%	Amber	Improving	Possible interest rate rises mean new loans are seeing better returns that will start to be realised as the year goes on.

Major Projects					
Project	Director/ Executive Member	Estimated Completion Date	RAG	Direction of Travel	Commentary
34 Assets Programme	Graham Ebers/ Stuart Munro	31/01/18	Green	No change	Model Community Asset Transfers (MCAT) being used for transfer to Town and Parish Councils and the model can now be incorporated in Asset Management Plan post 21st Century Council. Initial project completion date will need to be reassessed to reflect additional sub-projects now being undertaken.

Deliver quality in all that we do, including the statutory services for which we are responsible

Key Indicators									
Indicator	Director/ Executive Member	Previous Period		Current Reporting Period			RAG	Direction of Travel	Commentary
		2016/17 Actual	Q1 2017/18 Actual	2017/18 Target	RAG Thresholds	Q2 YTD 2017/18 Actual			
Percentage of successfully defended appeal decisions (dismissed)	Josie Wragg/ Simon Weeks	75.0%	62.5%	65.0%	Green 65% or more Amber 61.75% - 64.99% Red Less than 61.75%	72%	Green	Improving	Improved from Amber in Quarter 1 to Green for Quarter 2 2017/18.
Proportion of planning breaches resolved by negotiation	Josie Wragg/ Simon Weeks	83.0%	87%	50%	Green 50% or more Amber 47.50% - 49.99% Red Less than 47.50%	96%	Green	Improving	

Improve the customer experience when accessing Council Services

Key Indicators									
Indicator	Director/ Executive Member	Previous Period		Current Reporting Period			RAG	Direction of Travel	Commentary
		2016/17 Actual	Q1 2017/18 Actual	2017/18 Target	RAG Thresholds	Q2 YTD 2017/18 Actual			
Percentage of first contact resolution - calls and emails	Graham Ebers/ Oliver Whittle	65%	67%	65%	Green 65% or more Amber 60% - 64.9% Red Less than 60%	66%	Green	Deteriorating	For those services where we have access to the relevant information to enable first contact resolution, the percentage increases to 88%.
Percentage of calls answered	Graham Ebers/ Oliver Whittle	93%	92.4%	95%	Green 95% or more Amber 90% - 94.9% Red Less than 90%	94.0%	Amber	Improving	Average time to abandon calls stands at 20 seconds. A high proportion of these calls equate to positive abandonment; where the caller listens to a recorded message and then diverts to another communication channel such as web chat or website. Anecdotal evidence suggests that many customers use web chat while their call is on hold.

Business



Invest in regenerating towns and village, support social and economic prosperity, whilst encouraging business growth

Key Indicators										
Indicator	Director/ Executive Member	Previous Period		Current Reporting Period			RAG	Direction of Travel	Commentary	
		2016/17 Actual	Q1 2017/18 Actual	2017/18 Target	RAG Thresholds	Q2 YTD 2017/18 Actual				
Number of young people not in education, employment or training (NEET), aged 16-24 years, who have been given employment support	Josie Wragg/ Stuart Munro	131	39	Full year: 92 Ytd: 46	Green	Ytd: 46 or more	49	Green	Deteriorating	This target is set by the EU as part of complying with funding criteria for the Elevate project. Each outcome is supported by evidence. A further 10 NEET young people have been given employment support in Quarter 2.
					Amber	Ytd: 39 - 45				
					Red	Ytd: less than 39				
Number of opportunities (new employment, apprenticeships and graduate posts) negotiated through Employment & Skills Plan (ESP)	Josie Wragg/ Stuart Munro	75	15	Full year: 60 Ytd: 30	Green	Ytd: 30 or more	37	Green	Improving	These opportunities are negotiated with developers as part of the planning process and embedded in S106 agreements. Quarter 2 actual is 22. Improved from Amber in Quarter 1 to Green for Quarter 2 2017/18.
					Amber	Ytd: 26 - 29				
					Red	Ytd: less than 26				
Number of new businesses engaged with	Graham Ebers/ Stuart Munro	70	23	Full year: 70 Ytd: 35	Green	Ytd: 35 or more	26	Red	Deteriorating	See covering report for additional information
					Amber	Ytd: 30 - 34				
					Red	Ytd: less than 30				
Major Projects										
Project	Director/ Executive Member		Estimated Completion Date	RAG	Direction of Travel	Commentary				
Wokingham Regeneration: Peach Place	Graham Ebers/ Stuart Munro		2018	Green	No change	Work at Peach Place progresses well with demolition and foundations completed and steelwork being installed across the site. Project remains on target to open for Christmas 2018				
Wokingham Regeneration: Elms Field	Graham Ebers/ Stuart Munro		2020	Green	No change	September Executive decision granted approval to let the Elms Field Build Contract. The Council has entered final negotiations with Council's Preferred Contractor (McLaughlin & Harvey) with an intent to appoint later this year. A series of Pre-Construction works and surveys have commenced with the intent of starting primary works in January (dates tbc)				
Wokingham Regeneration: Carnival Pool	Graham Ebers/ Stuart Munro		Phase 1 - complete Phase 2 - 2021	Green	No change	Phase 1 completed as planned in June 2017. Commercial unit handed across to American Amusements Ltd who are currently fitting out new bowling alley (expected to open Nov 2017). Phase 2 Planning Application submitted July 20, 2017 and is currently being determined by the LPA. Application (172012) was considered at Planning Committee on 8th November 2017.				

Workforce



Key Indicators										
Indicator	Director/ Executive Member	Previous Period		Current Reporting Period			RAG	Direction of Travel	Commentary	
		2016/17 Actual	Q1 2017/18 Actual	2017/18 Target	RAG Thresholds	Q2 2017/18 Actual				
Turnover - Number of people voluntarily leaving the service as a percentage of the service headcount	Graham Ebers/ Oliver Whittle	15.57%	16.73%	15.00%	Green	15% - 20%	16.28%	Green	Improving	
					Amber	10% - 15% or 20% - 25%				
					Red	Less than 10% or More than 25%				
Absence - Average days lost to sickness absence per employee (headcount) within the last 12 months	Graham Ebers/ Oliver Whittle	6.45	6.08	6.60	Green	6.6 days or less	6.44	Green	Deteriorating	
					Amber	6.7 - 7.5 days				
					Red	More than 7.5 days				
Major Projects										
Project	Director/ Executive Member		Estimated Completion Date	RAG	Direction of Travel	Commentary				
People Strategy	Graham Ebers/ Oliver Whittle		31 Mar 2020	Green	No change	The People Strategy remains on target with key milestones being delivered against initial plans. Work packages and timescales are continually being considered against the developing proposals of the 21st Century Council programme.				

Annual Key Indicators

The following indicators are measured on an annual basis. There are no updates to provide for these measures for Quarter 2 2017/18.

Community

Look after vulnerable people

Indicator	Director/ Executive Member	Previous Period		Current Reporting Period		RAG	Direction of Travel	Commentary	
		2017 Actual	2018 Target	RAG Thresholds	2018 Actual				
Annual National Indicator: The proportion of people who use services who feel safe (reported from the annual Adult Social Care User Experience Survey - ASCOF measure 4A)	Paul Senior/ Julian McGhee-Sumner	70%	73%	Green	73% or more	N/A	N/A	N/A	Survey will be conducted between January and March 2018. Data will be available April 2018.
				Amber	67% - 72.9%				
				Red	Less than 67%				

Improve health, wellbeing and quality of life

Indicator	Director/ Executive Member	Previous Period		Current Reporting Period		RAG	Direction of Travel	Commentary	
		2016 Actual	2017 Actual	2018 Target	RAG Thresholds				2018 Actual
Annual indicator: Number of cycle trips on the A329 corridor (LSTF project investment area)	Josie Wragg/ Chris Bowring, David Lee	16,105 (0.17%)	18,357 (14.2%)	11%	Green	11% or more	N/A	N/A	This is an annual indicator measured by a yearly survey. Base year 2013 shows 16,077 cycle trips. 2017 data shows 18,357 cycle trips; which is a 14.2% increase from the 2013 base year.
					Amber	7% - 10%			
					Red	6% or less			

Place

Indicator	Director/ Executive Member	Previous Period		Current Reporting Period		RAG	Direction of Travel	Commentary		
		2016 Actual	2017 Actual	2018 Target	RAG Thresholds				2018 Actual	
Annual indicator: New Homes Survey - Percentage of residents satisfied with their new home	Josie Wragg/ Simon Weeks	80%	84%	80%	Green	80% or more	Expected early 2018	N/A	N/A	Survey is undertaken in January/February each year.
					Amber	70% - 79%				
					Red	Less than 70%				

Tackle traffic congestion in specific areas of the Borough

Indicator	Director/ Executive Member	Previous Period		Current Reporting Period		RAG	Direction of Travel	Commentary	
		2016 Actual	2017 Actual	2018 Target	RAG Thresholds				2018 Actual
Annual indicator: Journey times on key routes across the Borough (reported annually in arrears - Q4 only). Average time in minutes to travel one mile in the morning peak period across all chosen routes	Josie Wragg/ Chris Bowring	2016/17: 3.14	N/A	2.96	Green	2.96 or less	N/A	N/A	The data is available on an annual basis, one year in arrears and will cover the period September to August. For example, data for 2015/16 was available in March 17. The benchmark of 2.96 minutes is the average time to travel 1 mile as observed in 2011/12. This measure gives an indication of congestion across the network during the morning peak period (average Tue - Thu across the year excluding holiday). The longer it takes to travel a mile the more congested the network is, relative to the travel conditions in 2011/12. The 'target' is for this average time to travel 1 mile not to increase. 3.60 minutes equates to an average speed of circa 20 mph. This would therefore be the RED RAG, between this and the benchmark would be AMBER and 2.96 or less would be GREEN.
					Amber	3.60 - 2.95			
					Red	3.61 or more			

Performance

Deliver quality in all that we do, including the statutory services for which we are responsible

Indicator	Director/ Executive Member	Previous Period		Current Reporting Period		RAG	Direction of Travel	Commentary	
		2016 Actual	2017 Actual	2018 Target	RAG Thresholds				2018 Actual
Annual indicator: Percentage of service users satisfied with environmental regulatory services (shared service)	Josie Wragg/ Norman Jorgensen			80%	Green	80% or more	N/A	N/A	N/A
					Amber	76% - 79.9%			
					Red	Less than 76%			

Workforce

Indicator	Director/ Executive Member	Previous Period		Current Reporting Period		RAG	Direction of Travel	Commentary	
		2016 Actual	2017 Actual	2018 Target	RAG Thresholds				2018 Actual
Annual indicator: Workforce Satisfaction - Percentage of the workforce that is either satisfied or very satisfied with working for WBC	Graham Ebers/ Oliver Whittle	N/A	N/A	80%	Green	80% or more	N/A	N/A	This is taken from a bi-annual employee satisfaction survey and relates to the question "I enjoy working here and would recommend it to friends & family"
					Amber	70% - 79%			
					Red	Less than 70%			

TITLE	Select Committee Inquiry into Overview and Scrutiny in Local Government
FOR CONSIDERATION BY	Overview and Scrutiny Management Committee on 22 November 2017
WARD	None Specific
LEAD OFFICER	Andrew Moulton, Assistant Director, Governance
LEAD MEMBER	Keith Baker, Chairman of the Overview and Scrutiny Management Committee

OUTCOME / BENEFITS TO THE COMMUNITY

Overview and Scrutiny is one of the checks and balances which ensure that the Council and its partners make and implement effective decisions.

The House of Commons Select Committee for Communities and Local Government Inquiry may make recommendations to the Government which seek to strengthen the Overview and Scrutiny process with the aim of achieving more positive outcomes for local residents and community groups.

RECOMMENDATION

The Committee is recommended to:

- 1) consider the latest developments relating to the Select Committee Inquiry;
- 2) consider the key questions posed by the Select Committee within the context of Overview and Scrutiny at Wokingham Borough Council.

SUMMARY OF REPORT

As reported to previous meetings of the Committee, the House of Commons Select Committee for Communities and Local Government is undertaking an Inquiry into the operation of Overview and Scrutiny in Local Government. The Inquiry is looking at the effectiveness of Overview and Scrutiny, how independent the process is and the impact of budget reductions in local government.

Councillors Ferris and Richards attended the House on 30 October 2017 to observe an evidence taking session of the Select Committee. Councillor Richards also attended an informal working group session with MPs from the Select Committee.

The report highlights the key issues under consideration as part of the Select Committee's Inquiry.

Background

The House of Commons Select Committee for Communities and Local Government is undertaking an inquiry into the effectiveness of Overview and Scrutiny in Local Government. The inquiry's terms of reference include:

- Whether scrutiny committees are effective in holding decision-makers to account;
- The extent to which scrutiny committees operate with political impartiality and independence from executives;
- Whether scrutiny officers are independent of and separate from those being scrutinised;
- How scrutiny chairs and members are selected;
- Whether powers to summon witnesses are adequate;
- The potential for local authority scrutiny to act as a voice for local residents and service users;
- How scrutiny topics are selected;
- The support given to scrutiny by political leaders and senior officers;
- What use, if any, is made of specialist external advisers;
- The effectiveness and importance of local authority scrutiny of external organisations.

The Select Committee has received oral and written evidence from a range of stakeholders including Government Ministers, local authorities, the Centre for Public Scrutiny, resident and community groups and academics.

The Council was invited to send representatives to the House of Commons on 30 October 2017 to take part in an informal session with MPs and to observe a meeting of the Select Committee. Councillors Ferris and Richards attended along with officers from Democratic Services.

The key questions debated in the informal session were:

- Do local authority scrutiny committees operate with political independence and in a non-partisan way?
- Do officers and Members working on scrutiny have sufficient resources, expertise and knowledge to deliver effective scrutiny?
- If you could make a single change, what would you change about the way scrutiny operates in your authority?

From the evidence submitted to the Select Committee to date it appears that there is a wide range of custom and practice relating to the operation of scrutiny in local authorities. This includes the amount of resources available for scrutiny, the number and seniority of scrutiny officers, the way scrutiny interacts with the executive, the level of support and training for scrutiny Members and the way in which an authority's "culture" impacts on the independence and effectiveness of scrutiny.

In terms of its recommendations the Select Committee appears to be considering whether further legislative direction could address some or all of these issues in order to

bring all scrutiny functions up to a similar standard. However, the risks of this approach would be a restriction on local autonomy and the ability of local authorities to adopt structures which suit local needs and circumstances. It would also be difficult to enforce changes of this nature. Another option could be to make peer review of scrutiny (via the Local Government Association) mandatory rather than the current voluntary arrangements.

The Select Committee has now finished its evidence taking sessions and will be meeting to finalise its report and recommendations to the Government. The Select Committee aims to finalise its report by mid-December 2017. The report's findings and recommendations will be submitted to a meeting of the Management Committee for discussion in early 2018.

FINANCIAL IMPLICATIONS OF THE RECOMMENDATION

The Council faces severe financial challenges over the coming years as a result of the austerity measures implemented by the Government and subsequent reductions to public sector funding. It is estimated that Wokingham Borough Council will be required to make budget reductions in excess of £20m over the next three years and all Executive decisions should be made in this context.

	How much will it Cost/ (Save)	Is there sufficient funding – if not quantify the Shortfall	Revenue or Capital?
Current Financial Year (Year 1)	NA	NA	NA
Next Financial Year (Year 2)	NA	NA	NA
Following Financial Year (Year 3)	NA	NA	NA

Other financial information relevant to the Recommendation/Decision
NA

Cross-Council Implications
Overview and Scrutiny oversees all Council services and services provided by key partners.

List of Background Papers
Evidence submitted to the Communities and Local Government Select Committee Inquiry on Scrutiny in Local Government.

Contact Neil Carr	Service Democratic Services
Telephone No 0118 974 6058	Email neil.carr@wokingham.gov.uk
Date 13 November 2017	Version No. 1

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WOKINGHAM BOROUGH COUNCIL EXECUTIVE FORWARD PROGRAMME

THIS DOCUMENT IS A “NOTICE” IN ACCORDANCE WITH
THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)(MEETINGS AND ACCESS TO INFORMATION)(ENGLAND)
REGULATIONS 2012

Executive Forward Programme November 2017 to February 2018

Updated 13 November 2017

Ref No.	Subject for Decision	Decision to be taken by	List of Documents to be submitted to the Decision Maker for consideration and Background Documents	Contact Details (Director/ Author)	Responsible Lead Member	Statement as to whether the item is likely to be considered in private and if so the reasons why / Explanation for any deferment of item
Executive Meeting 30 November 2017						
41						
WBC963	Shareholder's Report Purpose: To consider various items related to the business of the Council owned companies, including their trading position	Executive		Graham Ebers/ Emma Lyons	Oliver Whittle	N/A
WBC977	Supporting the Recruitment and Retention of Foster Carers through Council Tax Rebate Purpose: To support the recruitment and retention of foster carers.	Executive		Paul Senior/ Lisa Humphreys	Mark Ashwell	N/A
WBC979	New Leisure Contract Purpose: To advise Members of the new leisure operator and financial details	Executive		Graham Ebers/ Beverley Thompson	Norman Jorgensen	N/A
WBC980	Emmbrook School 3G Pitch Purpose: To consider a proposal to release S106 monies for grant funding with the Football Foundation	Executive		Graham Ebers/ Beverley Thompson	Norman Jorgensen	N/A

WBC982	Fees and Charges Purpose: To approve the schedule of fees and charges	Executive		Graham Ebers/ John Ogden	Oliver Whittle	N/A
WBC990	Acquisition of Land or Property to Support Infrastructure Delivery Purpose: To consider the acquisition of land or property in order to facilitate delivery of the Strategic Development Locations and major scheme infrastructure	Executive		Josie Wragg/ Ian Haller	David Lee	Yes - it is likely that part of the report will be considered at a private meeting of the Executive. This is because it is likely that the report will contain information which is commercially sensitive and relates to the financial and business affairs of a person
42 WBC969	Custom and Self-Build Housing Register Eligibility Criteria and Fees Purpose: To consider the introduction of eligibility criteria and fees under the Self-Build and Custom Housebuilding Register Regulations	Executive		Josie Wragg/ Kayleigh Pearse	Julian McGhee- Sumner, David Lee	N/A This item was deferred from the October meeting in order to provide further detail needed to inform the decision.
WBC976	Bulmershe New Build V2 Purpose: To consider additional capital budget for the Bulmershe new build	Executive		Graham Ebers/ Darrell Gale	Norman Jorgensen	Yes - it is likely that part of the report will be considered at a private meeting of the Executive. This is because it is likely that the report will contain information which is commercially sensitive and relates to the financial and business affairs of a person. This item was deferred from the October meeting in order for Officers to undertake additional research and development in order to determine the best overall scheme.
WBC991	Insurance Procurement/Retender Purpose: To consider the process for procurement of insurance	Executive	Procurement business case and draft timetable	Graham Ebers/ Dan Skinner	Oliver Whittle	N/A

	cover to protect the Council					
WBC992	Berkshire Business Rates Pilot Purpose: To inform Members about plans for Wokingham to join a Berkshire-wide business rates pilot for 2018/19	Executive		Graham Ebers/ Jonathan Ross	Oliver Whittle	N/A
The Executive will not be holding a meeting in December therefore there are no items programmed for this month						
Executive Meeting 25 January 2018						
43 WBC970	Revenue Monitoring 2017/18 - end of December 2017 Purpose: To consider the Revenue Monitoring Report, including Treasury Management Indicators, to the end of December 2017	Executive		Graham Ebers/ John Ogden	Oliver Whittle	N/A
WBC971	Capital Monitoring 2017/18 - end of December 2017 Purpose: To consider the Capital Monitoring Report to the end of December 2017	Executive		Graham Ebers/ John Ogden	Oliver Whittle	N/A
WBC972	Treasury Management Mid-Year Report 2017/18 Purpose: To consider the report for approval and recommendation to Council	Executive		Graham Ebers/ Martin Jones	Oliver Whittle	N/A
WBC973	Chief Finance Officer's Report Purpose: To set out the Chief Finance Officer's annual report for the 2017/18 financial year	Executive		Graham Ebers/ John Ogden	Oliver Whittle	N/A
WBC974	21st Century Council - Update Purpose: To provide an update on the 21st Century Council Project	Executive		Heather Thwaites/	Oliver Whittle	N/A

WBC978	Supporting Care Leavers in their Stability and Independence Purpose: To consider a value for money proposition to deliver improved outcomes for our care leavers	Executive		Paul Senior/ Lisa Humphreys	Mark Ashwell	N/A
WBC981	Shareholders' Report Purpose: To consider various items related to the business of the Council owned companies, including their trading position	Executive		Graham Ebers/ Emma Lyons	Oliver Whittle	N/A
WBC988	Woodley Car Parking Trial Purpose: To consider the information obtained from the Woodley Car Parking Trial and decide on a future permanent decision for Woodley	Executive		Josie Wragg/ Alex Deans	Chris Bowring	N/A
WBC989	Berkshire Pension Fund Pooling Purposes: To approve new pooling arrangements for the Berkshire pension fund	Executive		Graham Ebers/ Jonathan Ross	Oliver Whittle	N/A
Executive Meeting 22 February 2018						
WBC983	Housing Revenue Account Budget 2018/21 Purpose: To recommend to Council any proposed increases to rents and to approve any proposed increases to charges	Executive		Graham Ebers/ John Ogden	Julian McGhee- Sumner	N/A
WBC984	Capital Programme and Strategy 2018/21 Purpose: To recommend to Council approval of the Capital Programme and Strategy 2018/21	Executive		Graham Ebers/ John Ogden	Oliver Whittle	N/A
WBC985	Treasury Management Strategy	Executive		Graham Ebers/	Oliver Whittle	N/A

	2018/21 Purpose: To recommend to Council approval of the Treasury Management Strategy 2018/21			John Ogden		
WBC986	Medium Term Financial Plan 2018/21 - Revenue Budget Submission 2018/19 Purpose: To recommend the Medium Term Financial Plan and Revenue Budget Submission to Council	Executive		Graham Ebers/ John Ogden	Oliver Whittle	N/A
WBC987	Shareholders' Report Purpose: To consider various items related to the business of the Council owned companies, including their trading position	Executive		Graham Ebers/ Emma Lyons	Oliver Whittle	N/A

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Members of the Executive:-

Charlotte Haitham Taylor	Leader of Council
David Lee	Deputy Leader of the Council, Strategic Highways and Planning
Julian McGhee-Sumner	Adults' Services, Health, Wellbeing and Housing
Stuart Munro	Business and Economic Development and Regeneration
Mark Ashwell	Children's Services
Norman Jorgensen	Environment, Sports, Environmental Health, Leisure and Libraries
Oliver Whittle	Finance, 21 st Century Council, Internal Services and Human Resources
Chris Bowring	Highways and Transport
Simon Weeks	Planning and Enforcement

Note:

Unless the matter has been listed as being likely to be discussed in private, copies of the reports associated with the above decisions will be available no earlier than five days before the meeting at the Council Offices, Shute End, Wokingham; on the Council's website; by contacting a member of the Democratic Services Team on 0118 974 6053 or by emailing democratic.services@wokingham.gov.uk

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DRAFT WORK PROGRAMME 2017/2018

Please note that the Work Programme is a 'live' document and subject to change at short notice. The information in this Work Programme, including report titles is draft and is subject to approval by the Overview and Scrutiny Management Committee.

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
9 January 2018	21st Century Council	To consider an update on the 21 st Century Council programme including the development of locality services and the 21 st Century Councillor	Work Programme	Heather Thwaites
	Discussion with Executive Member	To discuss priorities for the year ahead and potential issues for pre-decision scrutiny with Councillor Stuart Munro	Standing Item	Neil Carr
	Executive Forward Programme and IEMD Forward programme	To consider upcoming Executive and Individual Executive Member Decision items	Standing Item	Democratic Services
	Reports from O&S Chairmen	Standing Item	Coordination between the Committees	Committee Chairmen
	Work Programmes	To consider the development of the O&S Work Programmes for 2018/19 and the individual Work Programmes for the Committees in the remainder of 2017/18	Coordination between the O & S Committees	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
21 February 2018	Council Plan Performance Monitoring Q3	To consider the performance management report for Quarter 3 – October–December 2017	Standing Item	Paul Ohsan.Ellis
	Overview and Scrutiny Work Programme 2018/19	To consider the development of the O&S Work Programme for 2018/19	Work Programme	Neil Carr
	Executive Forward Programme and IEMD Forward programme	To consider upcoming Executive and Individual Executive Member Decision items	Standing Item	Democratic Services
	Reports from O&S Chairmen	Standing Item	Coordination between the Committees	Committee Chairmen
	Work Programmes	To consider the individual Work Programmes for the Committees in the remainder of 2017/18	Coordination between the O & S Committees	Democratic Services

CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE
2017/ 2018 WORK PROGRAMME

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
14 November	Children's Services Performance Indicators	<ul style="list-style-type: none"> To receive an update and monitor Children's Services performance measured by local indicators 	Standing item to enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	Joint Targeted Area Inspection Plan	<ul style="list-style-type: none"> To receive the action plan that was designed as a result of the JTAI's findings. 	To monitor the improvement plan	Children's Services
	Local Safeguarding Children Board Annual Report	<ul style="list-style-type: none"> To receive the LSCB annual report and review the work undertaken by the Board 	To monitor the progress of the LSCB	Children's Services
	School Performance Indicators and Ofsted Reports, School Improvement	<ul style="list-style-type: none"> To receive information on schools' performance, and to review recent Ofsted Report Narrowing the gap – progress report Key Stage 2, GCSE and A-Level 2017 results 	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning and Achievement
	Schools causing concern – Part 2	<ul style="list-style-type: none"> To receive information about any school(s) causing concern 	Standing item to give an early indication of any school(s) in danger of underachieving	Head of Learning and Achievement

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
	Children's Services O&S Committee Forward Programme	<ul style="list-style-type: none"> To consider the forward programme of the Committee 	Standing item	Democratic Services / Luciane Bowker
23 January	Children's Services Performance Indicators	<ul style="list-style-type: none"> To receive an update and monitor Children's Services performance measured by local indicators 	Standing item to enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	Childcare Sufficiency Update	<ul style="list-style-type: none"> To receive and update and monitor the sufficiency of Early Years places following the introduction of the additional 15 hours of free childcare which was introduced from September 	To assess the development of the strategy	Children's Services
	School Performance Indicators and Ofsted Reports, School Improvement	<ul style="list-style-type: none"> To receive information on schools' performance, and to review recent Ofsted Report Narrowing the gap – progress report 	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning and Achievement
	Schools causing concern – Part 2	<ul style="list-style-type: none"> To receive information about any school(s) causing concern 	Standing item to give an early indication of any school(s) in danger of underachieving	Head of Learning and Achievement

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
	Children's Services O&S Committee Forward Programme	<ul style="list-style-type: none"> To consider the forward programme of the Committee 	Standing item	Democratic Services / Luciane Bowker
20 March	Children's Services Performance Indicators	<ul style="list-style-type: none"> To receive an update and monitor Children's Services performance measured by local indicators 	Standing item to enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	Childcare Sufficiency Strategy	<ul style="list-style-type: none"> To monitor the development and implementation of the Early Years Childcare Sufficiency Strategy 	To assess the efficacy of the strategy	Children's Services
	School Performance Indicators and Ofsted Reports, School Improvement	<ul style="list-style-type: none"> To receive information on schools' performance, and to review recent Ofsted Report Narrowing the gap – progress report 	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning and Achievement
	Schools causing concern – Part 2	<ul style="list-style-type: none"> To receive information about any school(s) causing concern 	Standing item to give an early indication of any school(s) in danger of underachieving	Head of Learning and Achievement
	Children's Services O&S Committee Forward Programme	<ul style="list-style-type: none"> To consider the forward programme of the Committee 	Standing item	Democratic Services / Luciane Bowker

COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
15 Jan 2018	Wokingham Town Centre Regeneration	To consider an update on the progress towards and impact of the Wokingham Town Centre Regeneration	Requested by the Chair and Vice Chair May 2017	Bernie Pich/Philip Mirfin
	Highways and Transport Works programmes	To consider the development of the annual work programme.	Annual Report	Alex Deans
	Parking Standards	To consider standards for parking in relation to Houses in Multiple Occupation (HMOs) and the Council's powers for enforcement and parking at railway stations	Requested by a member of the Public and the Committee Nov 2017	Chris Easton
	Work Programme	To consider the work programme for the committee for 2016/2017 so that the resources of the committee can be used as effectively as possible	Standing Item	Democratic Services

DATE OF MEETING 12 Mar 2018	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
12 Mar 2018	Community Safety Partnership & Policing	To consider an annual review of the operation of the Borough's Community Safety Partnership and Update on Policing	Required by legislation	Sup Shaun Virtue/Julia Mlambo
	Civil Parking Enforcement	To consider the impact of the introduction of CPE within the authority		Alex Deans
	Work Programme	To consider the work programme for the committee for 2016/2017 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services

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Future Topics:
Flooding Update

HEALTH OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
15 November 2017	Local Account	To receive the Local Account	To monitor performance	Judith Ramsden, Director People Services
	Update on Optalis	Update on Optalis following the merger of Optalis Ltd with the Royal Borough of Windsor and Maidenhead	To monitor performance	Angela Morris, Operations Director, Optalis
	Pharmaceutical Needs Assessment – consultation	To be consulted on the draft Pharmaceutical Needs Assessment	To participate in consultation	Darrell Gale, Consultant in Public Health
	Optometry Services in Wokingham Borough	To be updated on Optometry services provision Wokingham Borough	For information	Wokingham Clinical Commissioning Group
	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	Democratic Services
	Health Consultation Report	Challenge item	Challenge item	Democratic Services

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
22 January 2018	Impact of 21st Century Council project on health and social care services	To be informed of the potential Impact of the 21st Century Council project on health and social care services	To be informed of the potential Impact of the 21st Century Council project on health and social care services	Judith Ramsden, Director People Services
22 January 2018	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	Democratic Services
	Update on GP alliance	Update on arrangements	Update	NHS Wokingham CCG
	Health Consultation Report	Challenge item	Challenge item	Democratic Services
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
7 March 2018	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	Democratic Services
	Health Consultation Report	Challenge item	Challenge item	Democratic Services
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough

Currently unscheduled topics:

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- Draft Quality Accounts (April 2018)
 - Berkshire Healthcare NHS Foundation Trust
 - Royal Berkshire Hospital NHS Foundation Trust
 - South Central Ambulance NHS Foundation Trust
- Update on work of Clinical Commissioning Group
- Weekend 'bed blocking'
- Progress of Community Health and Social Care implementation

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